

Luddington Parish Council

To All Members of the Council

You are hereby summoned to attend a meeting of Luddington Parish Council to be held at Luddington Village Hall on 21st February 2017 at 19:30, for the purpose of transacting the following business.

The Public and Press are welcome to attend

Signed:

Robert D Armstrong
Clerk to Luddington Parish Council
14th February 2017

Agenda

- 1. Record of members present**
- 2. To receive apologies and approve reasons for absence**
- 3. Declaration of interests in any item on the agenda**
- 4. To approve the minutes of the Parish Council meetings held on 17th January 2017 and 28 January 2017**
- 5. To receive any questions or representations from the public**
- 6. Matters arising from the minutes of the last meeting not covered in the agenda**
- 7. County Councillor's report**
- 8. District Councillor's report**

9. Clerk's Report

To receive the financial report detailing income and expenditure.

To approve the following accounts for payment :

P Rudge	Grass cutting	40.00
WALC	Councillor training	100.00
W Hughes	Newspaper subscription	35.10

To receive a timetable for the key events for the Clerk's year.

To approve a risk assessment and risk register.

To approve revisions to the financial regulations of the Council.

To approve revisions to the Standing Orders of the Council.

To receive the report of the Internal Auditor for the year ended 31st March 2016.

To receive a report concerning the Annual Return for 2015/16

10. Litter Day on 4th March 2017 in aid of Keep Britain Tidy

11. Proposals to create a Neighbourhood Development Plan or improve the Parish Plan

12. Fundraising for Action Groups

13. Website and Communication Strategy

14. Preparation of a Planning Checklist

15. Quotations for mowing and maintenance

16. Venue for future meetings

17. Community champions

18. Business for future consideration

19. Any other business

Matters to be discussed for information only.

20. Date of next meeting

To confirm the date of the next meeting.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.