

# Luddington Parish Council

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## To All Members of the Council

You are hereby summoned to attend a meeting of Luddington Parish Council to be held at Luddington Village Hall on 16<sup>th</sup> May 2017 at 19:30, for the purpose of transacting the following business.

The Public and Press are welcome to attend

Signed:

Robert D Armstrong  
Clerk to Luddington Parish Council  
10<sup>th</sup> May 2017

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## Agenda

- 1. Election of Chairman**
- 2. Record of members present**
- 3. To receive apologies and approve reasons for absence**
- 4. Declaration of interests in any item on the agenda**
- 5. To approve the minutes of the Parish Council meeting held on 18<sup>th</sup> April 2017**
- 6. To receive any questions or representations from the public**
- 7. To receive the Chairman's Declaration of Acceptance of Office**
- 8. Election of Vice-Chairman**
- 9. Matters arising from the minutes of the last meeting not covered in the agenda**
- 10. County Councillor's report**
- 11. District Councillor's report**

## **12. Clerk's Report**

To receive the financial report detailing income and expenditure.

To approve the following accounts for payment :

P Rudge	Grass cutting	412.50
W Robinson	Audit fees	91.00
W Hughes	Village Design Statement printing	43.45
S Brayshay	Catering	17.68
P Rudge	Grass cutting	326.25

To receive a timetable for the key events for the Clerk's year.

## **13. Planning Applications**

To consider the status of current and new planning applications.

## **14. Internal Audit Report 2016/17**

To receive the Internal Audit Report in respect of the financial year 2016/17.

## **15. Annual Governance Statement 2016/17**

To consider and approve the Annual Governance Statement contained in the Annual Return for the financial year 2016/17

## **16. Accounting Statements 2016/17**

To consider and approve the Accounting statements contained in the Annual Return for the financial year 2016/17

## **17. Confirmation of arrangements for insurance cover in respect of all insured risks**

## **18. Village Green**

To consider the option of extending the lease or of purchasing the village green

## **19. Notice Board**

To consider the purchase of a new notice board for the east of Luddington village

## **20. Update on South Western Relief Road Proposal**

## **21. Revised Village Design Statement**

To consider progress made with the approval of the revised Village Design Statement by Stratford District Council

## **22. Parish Council Website**

To consider the available options and discuss progress with the Village website integration

**23. Community champions and results of the Community Open Day**

**24. Recruitment of a permanent Parish Clerk**

**25. Business for future consideration**

**26. Any other business**

Matters to be discussed for information only.

**27. Date of next meeting**

To confirm the date of the next meeting.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.