

Luddington Parish Council

Minutes of the Meeting held at Luddington Village Hall on 15th August 2017 at 19:30

Present: D Nutt (DN) (Chairman), J Warrender (JW) (Vice-Chairman),
T Beeley (TB), Alison Hegarty (AH)

In attendance: R D Armstrong (Clerk), M Brain (MB) (County Councillor),
P Barnes (PB) (District Councillor)

Members of the public: 5 members of the public

1. Record of members present

As shown above.

2. To receive apologies and approve reasons for absence

Apologies were received and approved from W Hughes.

3. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda.
TB expressed an interest in Bordon Hill Farm.

4. To approve the minutes of the Parish Council meetings held on 13th June 2017

The minutes of the meeting were read and approved.

5. To receive any questions or representations from the public

No questions or representations were made by any members of the public.

6. Matters arising from the minutes of the last meeting not covered in the agenda

There were no matters arising.

7. County Councillor's Report

MB reported as follows :

Ambleside Nursing Home: I attended their Teddy Bears Picnic (open day) on 16th June and was pleasantly surprised at the marvellous facilities and general happiness of the residents. Smiles all round.

We also discussed advertising signage, but I felt it was inappropriate to place on the highways verges, so I suggested an alternative within their ownership.

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A439 at Dodwell: As requested by your Chairman . We have carried out a site visit to discuss residents safety and a slip road into the site.

1. Central Reservation not achievable because of centre ghost island (turning lane)
2. Again turning (slip road) into site in conflict with No 1 above and is private ownership in part.
3. Adequate signage believed to be suitable for warning drivers on approach to bus stop i.e. Pedestrian Warning Sign and Matrix Flashing Signs indicating pedestrian area.

I will continue to monitor as there are similar concerns at other locations

I still have concerns about the delivery of the SWRR, but I still support the Core Strategy. Have we looked at discussed all alternatives against a high rise flyover?

Attended on 29th June 16.30-19.30 hours a three tier planning assembly at Stratford Racecourse facilitated by the LGA. Very informative and extremely useful for all levels of local councils to understand the Core Strategy and planning processes. Other areas of LG subjects to be arranged.

A councillors grant fund of £5000 is available to be shared by community projects which are able to demonstrate a high score in respect of the community benefits which they deliver. The Clerk will provide **TB** with the address of the website to apply for a grant for a defibrillator.

DN asked **MB** if he would meet with Dodwell Park Residents Association to review the traffic situation around Dodwell. **MB** pointed out the section of his report which concerned Dodwell.

8. District Councillor's Report

PB reported as follows :

He will be discussing the current sub-standard island near to **MB**'s house.

A planning application has been received in respect of 141 Luddington Road which he is happy with.

MG provided a written report as follows :

South Western Relief Road :

1. The Stratford Resident's Action Group are to convene a meeting to gain more support for the opposition to the South West Relief Road on 17th July 2017. The current key objectives are fundraising in order to commission expert evidence to provide alternate options to manage the traffic from Long Marston other than this damaging road. The Parish Council is encouraged to perhaps speak to the Parish Councils in Gaydon and Lighthorne Heath to see what advice they could provide in relation to objecting to this road. They have had heavy dealings and involvement with issues arising out of the new settlements and road infrastructure connected with the Gaydon/Lighthorne heath proposed settlement.
2. I am going to meet with Nadhim Zahawi on 14th July to discuss action points in relation to concerns about this road, his view and what he proposes to do to support the Parish and residents of Luddington and Stratford.
3. There is to be a workshop to discuss the road and infrastructure associated with Long Marston on 31st July. I understand that Parish representatives have/will be invited.

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Southern Shottery site :

1. I went to a design meeting with Bovis who are hoping to buy the land off Hallam and put in a planning application. This is for the southern end of the 800 homes site which was granted planning permission in 2012. This section is for 200 homes with an access road which will come out onto a new roundabout at the bottom of Bordon Hill (permission already granted). The Bovis proposals in terms of the design of the site and buildings already looks a lot more promising than the proposals that were originally put forward by Hallam (very cheap and ugly). Luddington Parish can comment if they so wish when the planning application is made which is predicated to be in around 6-8 weeks, maybe sooner.
2. What was apparent from looking at this is that it seems a very bad idea to drive more traffic, including HGV traffic, onto this estate road by linking a SWRR to it. There are at least 2 crossing points and the estate road bisects two parts of the site.

Built up Area Boundary :

1. There is a consultation currently live about proposed changes to the 'Built up Area Boundary'. Comments can be made until 28th July. I need to look at this myself.

9. Clerk's Report

The Clerk reported that £7782.20 was held in the Community account as at 2 August 2017.

The following accounts were presented for payment :

To approve the following accounts for payment :

P Rudge	Grass cutting	100777	316.25
Village and Urban	Notice board	100778	1238.40
Warwickshire County Council	Printing ecology maps	100779	216.00
Prontaprint	Printing Village Design Statement	100780	116.72

DN proposed that the payments be approved and this was seconded by **JW** and passed unanimously.

The following accounts were presented for retrospective approval :

Stratford District Council	Planning application for notice board	100775	48.75
Luddington Village Hall	Room hire	100776	45.00

TB proposed that the payments be approved and this was seconded by **JW** and passed unanimously.

The Clerk requested approval to subscribe to the Parish Online mapping service at an initial cost of £48.00 and an annual fee of £28.00 in subsequent years. The service will be evaluated by members and approval sought at the next meeting.

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The Clerk reported that the external auditor had certified the Annual Return for 2016/17 with no issues to report.

The Clerk requested that a Grants Policy be considered and adopted for the award of grants under Section 137 of the Local Government Act 1972.

DN proposed that the policy be adopted and this was seconded by **AH** and approved unanimously.

The Clerk reported a discussion which had taken place with WALC on the subject of awarding grants to bodies opposed to projects within their parishes. It is vitally important that the conditions of the legislation are followed and these were described. No consideration should be given to applications from bodies with any form of political bias. Members were asked to review the policy and ask the Clerk if they had any questions.

JW requested that a request by the Stratford Residents Action Group for a contribution to their fighting fund against the South Western Relief Road be suspended until grant monies had been investigated as LPC cannot be seen to donate monies to an action group.

The Clerk reported that all correspondence received by the Council had been forwarded to members by email.

10. Planning

Planning Consultation Process

For the benefit of members of the public present, **DN** described the process of considering planning applications.

Policy clarification : An internet forum is used to discuss each application and views are gathered from neighbours and members of the community. Access to the forum is currently restricted to councillors and community champions due to the presence of personal information which cannot be shared publicly for reasons of data protection. When all information has been collected, a recommendation is placed before the next Parish Council meeting which is considered by members and a decision is taken on the recommended action. The Clerk then updates the SDC ePlanning website with the Council's decision.

DN said that members of the public are encouraged to comment on the planning process and suggest improvements.

DEFRA Veterinary Investigation Centre Site

The council has been approached by Cushman & Wakefield, development planning consultants who wish to discuss their proposals for the DEFRA site in Luddington. This has been provisionally scheduled to take place on Wednesday 30 August 2017 at the Village Hall. In order to fully understand the agenda and objectives for the meeting, **DN** will contact the company to obtain more information.

Long Marston Airfield Stakeholder Meeting

JW has drafted a letter providing feedback on the meeting held on 31st July 2017.

DN proposed that the content of the letter be approved and that the Clerk send it to the designated recipients and this was proposed by **JW** and approved unanimously.

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Planning Applications

JW and **WH** reported as follows :

Bordon Hill: Decision date moved to 30th September.

SWRR: Local activity by surveyors in the fields have led to rumours of the land being made up of Sediment and not suitable for Flyover Piling – **JW** has been promised results from Mike Emmet (ME) of Cala ASAP . (He has been on holiday,so nothing yet) **SRAG** have also met with **ME** who has expressed his willingness to communicate with residents. He made two things very clear;

1. This is an unprecedented and complex project for a housebuilder (Reads; We would get out of this if we could)
2. It was said that the road is wanted at County Level, and therefore CALA are being pushed to deliver.

SRAG: Public meeting 17/7/17 – Good turnout here, professional presentation and Group elections took place and a commencement of fundraising. (approx. £1400 to date I believe)

- BBQ & Disco Fundraiser ; STFC 30th September; Publicity in hand/to follow.
- Stakeholders Meeting 31/7/17 – See LPC letter in response to this meeting.

Updated Applications

17/01088/VARY 6 Avonbank Drive
Action: Application approved by SDC.

17/01577/FUL 202 Luddington Road; Retrospective application.
Action: Application approved by SDC.

17/01638/FUL 111 Luddington Road;
Action: Application refused by SDC due to scale, positioning etc.

17/01673/FUL Avon Hill; Windows,Rendering etc.
Action: Application approved by SDC.

17/01736/FUL 143 Luddington Road; Major modernisation and second floor.
Action: Application pending. Was due to go to committee , but now delayed due to a bat survey requirement.

New Applications

17/02107/TREE Kewstoke; Standard response by WCC Ecology.
Action recommended : No representation

17/02124/TREE Clover Cottage; Standard response by WCC Ecology.
Action recommended : No representation

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- 17/02119/FUL** 141 Luddington Road; Games room/garage extension;
Action recommended : Comments due by 30th August; No comments to date.
Awaiting documents.
- 17/01987/LDP** Notice board, Stannells Close; Lawful Development Permission. Date put back to
29th September. It has taken a month and 2 further purchased maps to finally get this
lodged. Notice board is at **JW** property for safekeeping.

JW proposed that the recommended actions be approved and this was seconded by **DN** and passed unanimously.

Village Design Statement

DN presented the revised Luddington Village Design Statement for approval.
AH proposed that the VDS be adopted and this was seconded by **JW** and passed unanimously.

11. Environment, Health & Safety

TB reported as follows :

ENV02 Tree branches on Village Green

Unclear who owns the land. Limited further action can be taken.
Action recommended : Close.

ENV03 Relationship with Canal & Navigation Trust

A request for volunteers should be placed in the village newsletter and website.
DN will attend a meeting with Avon Navigation Trust.
Action recommended : Review at next meeting.

ENV06 Restore BT telephone box in the Village

R Evans (RE) reported that BT would not provide paint for the telephone box. Community volunteers will be expected to maintain the telephone box.
A managed solution from Community Heartbeat Trust to provide a defibrillator was described which would cost £1650 in the first year. This includes insurance and replacement equipment. A local electrician had agreed to install the device at no cost. The council would be able to purchase the device in year 4 for £1.
The ongoing cost following year 4 must be quantified and **RE** will obtain more information. The Village Fund has offered to support the project with a 50% contribution. Further contributions will be sought and LPC may need to make a donation.
It was felt that defibrillators should be considered for Dodwell Park and the racecourse end of the parish.
Action recommended : Review at next meeting.

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ENV07 Purchase of the Village Green

The Clerk reported that Land Registry had no registration for the Village Green. In order to be sure of the ownership of the land, **WH** is to be asked to write to Ragley Hall and request proof of ownership before LPC can consider committing to a purchase.

Action recommended : Review at next meeting.

ENV09 Dog fouling bins on the Village Green

There has been little support for this proposal given the additional cost.

Action recommended : Close.

Health

HEA04 Defibrillators in the Village, Dodwell and East Luddington Road

See progress report for ENV06.

Action recommended : Review at next meeting.

Fitness & Wellbeing

No activity

Safety

SAF01 Swing on the Village Green

The contractor contacted by **TB** has failed to respond. The Clerk will identify an alternative contractor. **TB** will arrange a safety inspection as agreed at the last meeting.

Action recommended : Review at next meeting.

TB proposed that the recommended actions be approved and this was seconded by **AH** and passed unanimously.

AH agreed to take over Health, Fitness & Wellbeing & Safety referrals from **TB**. The Clerk will separate the existing forum into two areas.

12. Traffic Management

DN reported as follows :

Parish Wide

No activity

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East Luddington Road

TME01 Continued action against the South Western Relief Road

SRAG are progressing. The last month saw a highly successful well attended public event at which SRAG presented the case against the SWRR, provided a report on progress and formalised it's structure with the election of a Chairman and a committee.

Action recommended : Review at next meeting.

Luddington Village

Dodwell

TMD01 Support Dodwell residents petition for action to improve road safety

MB has reviewed provision of a pedestrian refuge to enable safe crossing of the Evesham Road to the bus stop. His response is negative. A follow up meeting will be arranged with **MB**, to be attended by LPC Chairman, Chairman and past immediate Chairman of Dodwell Park Residents Association and Dodwell Park LPC Contact.

Action recommended : Review at next meeting.

TMD03 Funding for traffic calming/safety measures at Dodwell

Dodwell Park Owners have offered to fund a filter lane to enable “from Stratford” traffic to enter the Park safely provided their previously refused application to convert the current touring field to accommodate 24 residential units is reconsidered and approved by the District Council Planning Department. Local Residents are considering the proposal and also adding additional conditions. LPC has been invited to comment.

Action recommended : Review at next meeting.

SW01 Continue with Community Speed Watch to encourage safer driving

Co-operative working across Luddington, Welford and Binton continues. Long Marston is now looking at resurrecting its CSW Team. Use of Welford Speed Gun will continue. Quinton apparently has a spare speed gun – availability to be progressed

Action recommended : Review at next meeting.

SW02 Number and location of police owned LIDAR guns

Progress on this issue with Warwickshire & West Mercia Police is unproductive and highly unlikely at present as they are reluctant to change their current policies.

Action recommended : Close.

SW03 Request to Police to use alternative cheaper radar solutions

As for SW02

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SW04 Communication with parishioners concerning the benefits of Speed Watch

Awaiting appointment of Parish Councillor with responsibility for communication & Engagement.

Action recommended : Review at next meeting.

DN proposed that the recommended actions be approved and this was seconded by **TB** and passed unanimously.

13. Crime Prevention & Fire Safety

DN reported as follows :

There have been no new issues since the last report. Progress on all open issues (in particular on a Parish Communication Strategy – see COM02) is still dependent on the appointment of a Parish Councillor with responsibility for Communication & Engagement. Claire Wise is confirmed to be taking this role following her co-option as a Councillor at the Parish Council Meeting of 15th August.

A Rural Crime & Engagement Team is being set up by Warwickshire Police. They will engage with Parish Councils to identify issues and to offer advice and a visible presence. The Community Champion will be asked to progress contacts.

14. Communication & Engagement

DN reported as follows :

Referral issues COM01 to COM13 are still open. There are no new issues identified as at the time of this report. **Action recommended :** Review at next meeting

15. Co-option of Councillors

Two applications have been received to fill the two vacancies on the Council from Claire Wise and Andrew Haines. A secret ballot was therefore not required.

DN proposed that Claire Wise be co-opted and this was seconded by **JW** and passed unanimously.

DN proposed that Andrew Haines be co-opted and this was seconded by **JW** and passed unanimously.

16. Meeting of Parish Councillors and Community Champions

DN proposed that an interim joint meeting of Parish Councillors and Community Champions be held before the next Community Open Day. Members were asked to consider the format and content of the meeting.

This will be scheduled with all parties concerned and the date reported to the next meeting.

17. Business for future consideration

No items were proposed to be added to the next agenda.

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18. Any Other Business

The Clerk reported that the Council's existing insurer, Aon, were withdrawing from the local authority insurance sector. A new broker will be in contact and a quotation will be sought in order to prepare for the next budget.

The Clerk further reported that SDC were going to cease the distribution of hardcopy planning documents in order to streamline their processes. A digital projector is available to those councils who opt in to this scheme.

DN suggested that one Parish Councillor write an article covering their portfolio for the Parish Newsletter.

DN mentioned that a new councillor welcome pack should be provided to the newly co-opted members. **WH** will be asked to provide some information for the pack.

DN requested that members volunteer to sort out the contents of the filing cabinets in the Village Hall. It was suggested that this be done on a Saturday morning.

19. Date of Next Meeting

The next meeting of the Parish Council will take place on Tuesday 12th September 2017 at 19:30 at Luddington Village Hall.

The meeting closed at 21:35.

Signed: _____ D Nutt (Chairman) Date: _____

Notes

Indices to the open and closed issues referred to in items 11-14 can be found on the Parish Council website.

Abbreviations used :	DN	-	D Nutt	Parish Council Chairman
	JW	-	J Warrender	Parish Council Vice-Chairman
	TB	-	T Beeley	Parish Councillor
	AH	-	A Hegarty	Parish Councillor
	WH	-	Wendy Hughes	Parish Councillor
	MB	-	Mike Brain	County Councillor
	PB	-	P Barnes	District Councillor
	MG	-	M Giles	District Councillor
	ME	-	M Emmet	Cala Homes
	SDC	-	Stratford District Council	
	LPC	-	Luddington Parish Council	