

Luddington Parish Council

Minutes of the Meeting held at Luddington Village Hall on 17th October 2017 at 19:30

Present: D Nutt (DN) (Chairman), J Warrender (JW) (Vice-Chairman),
A Hegarty (AJH), A Haines (ADH)

In attendance: R D Armstrong (Clerk), M Brain (MB) (County Councillor),
P Barnes (PB) (District Councillor)

1. Record of members present

As shown above.

2. To receive apologies and approve reasons for absence

Apologies were received and approved from T Beeley, W Hughes and C Wise.

3. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda.
No interests were expressed

4. To approve the minutes of the Parish Council meetings held on 12th September 2017

The minutes of the meeting were read and approved.

5. To receive any questions or representations from the public

No questions or representations were made by any members of the public.

6. Matters arising from the minutes of the last meeting not covered in the agenda

There were no matters arising.

7. County Councillor's Report

There had been a good response to the County Councillor's Grant Scheme.

The 10th anniversary of the floods in the district has taken place. A flood barrier is being trialled on Waterside in Stratford.

There are insufficient funds to develop the proposed Garden Village. Central government is being invited to contribute to the project.

The Parish Council will be replying to Cllr Richards letter of 19th September. A copy of the response was supplied to **MB**.

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A motion has been placed before SDC proposing that a light railway link between Long Marston and Honeybourne be reopened. **MB** reported that the concept was supported by Worcestershire County Council. LPC may write to SDC in support of the proposal.

8. District Councillors Report

MG was unable to attend the meeting and submitted her report in writing, which will be published on the Parish Council website.

PB provided a newsletter which will be published on the Parish Council website.

PB further reported that several road traffic collisions which have taken place on the B4632.

PB reported on plans to reopen the Honeybourne to Long Marston railway line. Vivarail, based at Long Marston has begun production of rolling stock and the service will be operated by Great Western Railway. CALA Homes are planning to build a railway station at Long Marston.

9. Clerk's Report

The Clerk reported that £9018.22 was held in the Community account as at 1 October 2017.

The following accounts were presented for payment :

Getmapping PLC	Annual subscription	100784	57.60
Luddington Village Hall	Room hire	100785	30.00

DN proposed that the payments be approved and this was seconded by **AJH** and passed unanimously.

The Clerk pointed out that P Rudge had refunded the overpayment of £198.75 to the Council.

The Clerk requested that LPC fund a subscription to the Society of Local Council Clerks. The Society offers an advice service which may assist in resolving some of the issues which are currently faced by the Council. **DN** proposed that the subscription be taken out and this was seconded by **JW** and passed unanimously.

The Clerk requested that a digital voice recorder be purchased to record council meetings. **AJH** and **ADH** asked for clarification on the procedure for approving purchases not specifically budgeted for. The Clerk pointed out that the budget for stationery, postage and sundries covered this purchase.

The Clerk will arrange for an inspection of the swings on the Village Green, approval for which was agreed at the June meeting of the Council. The purchase of replacement swing seats was agreed but will be delayed until after the report from the inspector so that they can form part of a larger order if other replacement items are identified by the inspector and subsequently agreed by the Parish Council.

The Clerk reported that all correspondence received by the Council had been forwarded to members by email.

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10. Planning

17/00561/FUL	Bordon Hill; Decision date moved to 30 th November.
Scope/00030	SWRR; Funding may be one of many obstacles. Steering group still regular meetings.
DEFRA VL Site	Public Exhibition/Consultation was held in Village Hall on 10 th October arranged by Cushman & Wakefield, Homes& Communities Agency and Zebra Architects. Images presented nothing new but it seems a quantity of 20 dwellings is the target for the HCA. This will go out for tender, Spitfire have already made enquiries.

Updates

17/01736/FUL	143 Luddington Road; Major Modernisation and Second Floor. This will go to a second committee due to complications/holidays of officers. Neighbours now objecting loss of light/amenity and potential damage to hedge. (Dispute with No.141 below)
17/01987/LDP	Notice board, Stannells Close (Lawful Development Permission) This has now been approved. JW to arrange installation ASAP
17/02119/FUL	141 Luddington Road; Games room/garage extension; Determination date 12 th Sept; 5 Neighbour comments, 1 x support, 4 x Objections. Appears to be a new in-fill dwelling, unlikely to be approved by SDC, also contravenes VDS. LPC has passed to SDC delegated powers.
17/02330/FUL	Vehicular access application, Paddock opposite Dodwell; Reply by 29 th July; Approved with conditions 2nd October
17/02523/FUL	196 Luddington Road; single storey rear extension, garden Wall & gates. Inspector granted permission on 11 th October. Report available on SDC website.

New Applications

17/02527/LBC	197 Luddington Road; Retrospective Application for Double Glazed windows and door replaced in 2004. Comments by 27 th Oct, Determine by 16 th Nov. No objections to date. JW proposed that no representation be made on the application and this was seconded by AJH and passed unanimously.
17/02739/FUL	Willowmere, Welford; Agricultural Building/Store. Comments by 31 st Oct, determine by 5 th Dec 2017. No objections to date. JW proposed that no representation be made on the application and this was seconded by DN and passed unanimously.

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17/02778/FUL

Glen Yeat, Evesham Road; 3 Storey Detached + Garage Block. Comment by 20th Oct, Determine by 21st Nov 2017. CPRE Object, Ecology query on pond. WC Highways no objection.

JW proposed that **LPC** object to the application on the grounds that the application is not for a replacement dwelling. It is for a new build in the Evesham Valley Control Zone which contradicts the strategic objective for the Control Zone (to maintain and enhance the rural character of the District). In addition, it is outside the housing provision set out in CS16 and contravenes objectives related to reflecting the character and distinctiveness of the locality set out in CS9. The proposal was seconded by **AJH** and passed unanimously.

11. Environment

TB was unable to attend the meeting and has not yet provided the fully costed proposal for all elements of the project, including initial and ongoing costs which was requested at the last meeting.

DN reported that **TB** had requested that **LPC** allocate £160 towards the cost of materials to refurbish the telephone box. **AJH** proposed that the expenditure of £160 be approved and this was seconded by **JW** and passed unanimously.

12. Health & Safety

HEA01 Litter Picking

We will organize a volunteer litter picking event on Saturday March 3rd 2018 as part of the Great British Spring Clean. This will be the third time that we have taken part in this national event. Event to be posted on Luddington website. Posters will be put up on noticeboards nearer the time. Litter pickers are usually available to borrow from Stratford DC. Budget required for poster printing and for high visibility tabards and heavy-duty gloves for volunteers who do not bring their own.

JW has offered to enquire about prices for tabards and heavy-duty gloves with a supplier that he knows.

HEA04 Defibrillator

TB is still working on this issue.

SAF01 Swing on the Village Green

A safety inspection will be scheduled and any actions arising from the resultant report will be reported to the next meeting.

13. Traffic Management & Community SpeedWatch

No activity

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14. Crime Prevention & Fire Safety

No activity

15. Communication & Engagement

No activity

16. Planning Policy

Planning Application Policy

DN presented a final draft of the Planning Application Policy document for consideration by members. The delegation of powers to the Clerk was discussed and the various possibilities were considered.

The main problem area relates to planning applications which are received between LPC meetings with a consultation end date before the next meeting. This means that an extraordinary meeting of the Council would be required to reach decisions. In the event that a meeting cannot be arranged, the authority to make decisions can be delegated to either an officer or committee of the Council.

AJH expressed concerns about the delegation of powers and how these would be discharged by the Clerk. **JW** felt that opinions could be posted to the planning forum which would lead to a decision. This would not work in practice as there would be no opportunity for public participation.

The Clerk pointed out that a poll can be taken electronically in the planning forum where members can vote on the disposition of an application.

ADH suggested that a separate forum, accessible to the public, could be set up.

DN will arrange to meet with Phil Grafton, Monitoring Officer at SDC to review the policy.

Planning Application Review Form

DN pointed out that the Planning Application Review Form was not being used correctly and proposed that it should no longer be used.

ADH asked whether planning application documents had to be circulated in hardcopy form. The Clerk stated that there was no reason why the documents could not be circulated electronically.

JW pointed out that the documents are circulated in hardcopy form for the benefit of those councillors who would not be comfortable reviewing applications on a computer screen.

17. Parish Council Website

18. Training Events

DN asked all members to consider the WALC training events which they would be interested in attending. New councillors were recommended to attend the appropriate induction course. Full details of the available courses are available on the WALC website. Members should inform the Clerk of any courses which they would like to attend.

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19. Long Marston Stakeholder Event

A letter from members of the council to Cllr Richards at SDC has been prepared and was signed by **DN**.

20. Succession Planning

DN pointed out that **TB** had indicated that he would find it difficult to attend meetings due to his attendance at college. He also said that he would be happy to stand down should another candidate be available.

DN expressed the view that members should be actively recruiting prospective councillors.

In response to a query by **AJH**, the Clerk reported that the next round of parish council elections would take place in May 2019.

21. Business for future consideration

JW mentioned the work being carried out by SRAG in opposing the SWRR. Shakespeare Martineau, a local firm of solicitors, offers planning services which would be beneficial to the action group.

JW requested that an application to earmark funds to oppose the SWRR be considered at the next meeting.

AJH requested that the swings on the village green be included under Health & Safety.

22. Any Other Business

There was no other business.

23. Date of Next Meeting

The next meeting of the Parish Council will take place on Tuesday 21st November 2017 at 19:30 at Luddington Village Hall.

The meeting closed at 22:05.

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Notes

Indices to the open and closed issues referred to in items 11-14 can be found on the Parish Council website.

Abbreviations used :	DN	-	D Nutt	LPC Chairman
	JW	-	J Warrender	LPC Vice-Chairman
	TB	-	T Beeley	LPC Councillor
	AJH	-	A Hegarty	LPC Councillor
	ADH	-	A Haines	LPC Councillor
	CW	-	C Wise	LPC Councillor
	WH	-	Wendy Hughes	LPC Councillor
	MB	-	Mike Brain	WCC Councillor
	PB	-	P Barnes	SDC Councillor
	MG	-	M Giles	SDC Councillor
	SDC	-	Stratford District Council	
	LPC	-	Luddington Parish Council	
	SRAG	-	Stratford Residents Action Group	
	WCC	-	Warwickshire County Council	

Signed: _____ D Nutt (Chairman) Date: _____