

# Luddington Parish Council

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## To All Members of the Council

You are hereby summoned to attend a meeting of Luddington Parish Council to be held at Luddington Village Hall on 21<sup>st</sup> November 2017 at 19:30, for the purpose of transacting the following business.

The Public and Press are welcome to attend

Signed:

Robert D Armstrong  
Clerk to Luddington Parish Council  
14<sup>th</sup> November 2017

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## Agenda

- 1. Record of members present**
- 2. To receive apologies and approve reasons for absence**
- 3. Declaration of interests in any item on the agenda**
- 4. To approve the minutes of the Parish Council meetings held on 17<sup>th</sup> and 31<sup>st</sup> October 2017**
- 5. To receive any questions or representations from the public**
- 6. Matters arising from the minutes of the last meeting not covered in the agenda**
- 7. County Councillor's report**
- 8. District Councillor's report**
- 9. Clerk's Report**

To receive the financial report detailing income and expenditure.

To approve the following accounts for payment :

|                              |                           |        |        |
|------------------------------|---------------------------|--------|--------|
| Parish Council Websites      | Website setup and hosting | 100786 | 529.00 |
| The Information Commissioner | Registration fee          | 100787 | 35.00  |
| R D Armstrong                | Postage                   | 100788 | 18.30  |
| CPRE                         | Annual subscription       | 100789 | 36.00  |
| WALC                         | Training                  | 100790 | 60.00  |

|   |                    |
|---|--------------------|
| To approve the purchase of replacement seats for the swings on the Village Green.   | <b>AJH</b>         |
| To approve attendance at the <i>Understanding and Responding to Planning Applications</i> WALC training event by up to four members of the Council at a cost of £60.00. | <b>All</b>         |
| To consider a budget for the financial year 2018-19.  | <b>All</b>         |
| <b>10. Planning</b>   |                    |
| To receive a report from the Planning Group.  | <b>WH &amp; JW</b> |
| To determine responses to the following planning applications :   |                    |
| 17/03310/FUL                      Avon Hill, Luddington Road, Luddington  | <b>All</b>         |
| 17/03175/VARY                    Sandfield Barns, Luddington  | <b>All</b>         |
| 17/03225/FUL                    95 Luddington Road, Stratford-upon-Avon   | <b>All</b>         |
| 17/03462/LBC                    Clover Cottage, 203 Luddington Road, Luddington   | <b>All</b>         |
| <b>11. Environment</b>  |                    |
| To receive a report from the Environment Group  | <b>TB</b>          |
| To approve a lease agreement with Ragley Hall for use of the Village Green  | <b>WH</b>          |
| To consider a contribution to the purchase of a defibrillator for the parish  | <b>TB</b>          |
| <b>12. Health &amp; Safety</b>  |                    |
| To receive a report from the Health & Safety Group  | <b>AJH</b>         |
| <b>13. Traffic Management &amp; Community SpeedWatch</b>  |                    |
| To receive a report from the Traffic Management & Community SpeedWatch Group  | <b>ADH</b>         |
| <b>14. Crime Prevention &amp; Fire Safety</b>   |                    |
| To receive a report from the Crime Prevention & Fire Safety Group   | <b>DN</b>          |
| <b>15. Communication &amp; Engagement</b>   |                    |
| To receive a report from the Communication & Engagement Group   | <b>CW</b>          |
| Communication with parishioners   | <b>WH</b>          |
| <b>16. Planning Policy</b>  |                    |
| To grant delegated powers to the Clerk to determine planning decisions in accordance with the provisions of section 101(1) of the Local Government Act 1972.            | <b>DN</b>          |
| To consider a Planning Application Policy for the processing and review of planning applications.   |                    |
| <b>17. Parish Council Website</b>   |                    |
| To discuss the content of the website and the link to the village website.  | <b>All</b>         |
| <b>18. Training Events</b>  |                    |
| To consider the training events available from WALC and agree which are useful and who would be interested in attending.  | <b>All</b>         |
| <b>19. Succession Planning</b>  |                    |
| To consider the recruitment of new Parish Councillors to maintain continuity.   | <b>All</b>         |

**20. Code of Conduct**

**All**

To consider adopting the Councillor Code of Conduct as adopted by Stratford-on-Avon District Council on 16 October 2017, so as to replace the Parish Council's existing Code of Conduct

To adopt the documents linked to the Code.

To require all members to complete and submit a fresh Declaration of Personal Interests form to the Clerk on or before Friday 9 February 2018, to enable the Clerk to forward these to the Monitoring Officer.

The replacement Code and linked documents shall come into effect on Tuesday 1 May 2018.

**21. Business for future consideration**

**All**

**22. Any other business**

**All**

Matters to be discussed for information only.

**23. Date of next meeting**

To confirm the date of the next meeting.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.