

Open Issues

	Issue Number	Description	Urgency	Date Initiated	Status
Environment Responsible Councillor Mark Brayshay	ENV03	Building a relationship with Canal & Navigation Trust, developing a shared view for how the riverside/lock area is to be developed/improved (including revealing old round lock), fundraising for any work needed	M		12/08/17 – some progress has been made tidying up the lock area following emails from Rob Evans. Mark Lyons who is the PC contact for ANT has been away but got in contact to confirm progress and that further engagement would be positive. They are particularly looking for volunteers to Help with occasional ground work of the lock area in an effort to tidy things up and are considering how to progress with development for the memorial area. 15/08/17 - some progress has been made tidying up the lock area following emails from Rob Evans. Mark Lyons who is the PC contact for ANT has been away but got in contact to confirm progress and that further engagement would be positive. They are particularly looking for volunteers to help with occasional ground work of the lock area in an effort to tidy things up and are considering how to progress with development fo the memorial area.
	ENV04	Extension of the conservation area in the village	M		13/06/17 - Liaison required with SDC as the designating body. Suggest LPC decide what areas we might want included in the conservation area & why to take to SDC if this is to be actioned. 13/06/17 - PC meeting clarified the desire to extend Conservation area to include the lock. 10/07/17 - Suggest include in discussion with ANT to determine benefit and reason for extending the conservation area to justify to SDC.
	ENV05	Conservation and environmental issues as identified by the Stratford Residents Action Group	H		13/06/17 - TB to liaise with JW as to the issues in first instance.
	ENV06	Restore BT phone box in the Village. Volunteers are available for the renovation (check with Rob Evans)	M		13/06/17 - TB to get any contact details for BT from Parish Clerk and follow up. Followed up with BT – free paint only available when defibrillator ordered and via British Coatings Federation. 10/07/17 - TB clarified that BT don't provide paint. Paint is organised by Community Heart Beat Trust on ordering a defibrillator. Rob Evans has been in contact to find costs and query supply of paint. Paint on its own costs £80, but CHBT will arrange free supply if defibrillator ordered from them. primer and undercoat needed in addition. RE to supply costs when he has them. 6- 8 week ordering. 15/08/17 – Following Parish open day Rob Evans has been following up on getting defibrillator installed in the kiosk. He has identified that the Community Heart Beat Trust provide a village defibrillator service. The Total cost is £1650 +VAT Rob has identified a qualified electrician willing to fit it free of charge. 50% funding has also been secured from the village fund on the basis that 50% can be secured from the PC. Additionally, the CHT provide kiosk paint supplied free of charge from associated paint suppliers. Cost to PC would be £825. If defibrillator not installed then PC would need to source and purchase paint for improvement of kiosk from present state. This would cost around £60 for 2.5 litres of paint and 2.5 litres of under coat. Alternative uses of the kiosk could be considered. 11/09/17 – Rob Evans has advised that the ongoing cost of retaining the maintenance contract in place past year 4 of defib installation would be £126 per year of ongoing cost. Recommend that LPC allocate £150 of budget towards improvement of the phone box on the basis that this is roughly what it will cost to purchase paint and equipment for refurbishment. 17/10/17 - TB requested that £160 be allocated to the cost of materials for refurbishment. 21/11/17 - The Village Fund has been awarded £850 from the County Councillor's Fund to support the project.
	ENV07	Purchase of Village Green (note it was registered as a Village Green by the Parish Council in 1968)	L		13/06/17 – Decision taken by LPC to continue with lease with potential for future purchase. WH confirmed 1 year lease agreed and waiting for agreement to be sent. Option for future purchase remains available. Suggest this remains open until lease is finalised and signed. Future purchase to be reviewed as part of annual budget setting process. 15/08/17 - Land Registry had no registration for the Village Green. In order to be sure of the ownership of the land, WH is to be asked to write to Ragley Hall and request proof of ownership before LPC can consider committing to a purchase.

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	ENV08	Dog fouling warning notices and information sheets are required (check with Safer Stratford campaign and Lisa Parks Dog Warden at Stratford District Council).	L		13/06/17 - Contacted SDC and asked to be considered for dog fouling packs. Limited number of packs likely to be available & No other materials available currently, LPC now on list of communities with interest and should receive information in future. NFA currently, but suggest issue remains open.
	ENV10	Regular litter clearing events are required; dates and volunteers need to be arranged	L		<p>13/06/17 - Suggest spring & autumn clean up event. Recommend spring clean take place. Could ask for involvement of 'Rubbish Friends' group for any problem areas identified if necessary.</p> <p>17/10/17 - We will organize a volunteer litter picking event on Saturday March 3rd 2018 as part of the Great British Spring Clean. This will be the third time that we have taken part in this national event. Event to be posted on Luddington website. Posters will be put up on noticeboards nearer the time. Litter pickers are usually available to borrow from Stratford DC. Budget required for poster printing and for hi-viz tabards and heavy duty gloves for volunteers who do not bring their own. JW has offered to enquire about prices for tabards and heavy duty gloves with a supplier that he knows.</p> <p>21/11/17 - CW agreed to source high visibility jackets and heavy duty gloves for the Great British Spring Clean and AH will design and print the posters. AJH has requested that the event be included the village newsletter calendar.</p>

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Health & Safety	HEA01	Providing information relevant to parishioners on health matters and details of services	M		13/06/17 - Suggest LPC asks for feedback on health concerns & aspects village want further addressing. Possibly via website, Facebook and newsletter. 17/10/17 - We will organize a volunteer litter picking event on Saturday March 3rd 2018 as part of the Great British Spring Clean. This will be the third time that we have taken part in this national event. Event to be posted on Luddington website. Posters will be put up on noticeboards nearer the time. Litter pickers are usually available to borrow from Stratford DC. Budget required for poster printing and for hi-viz tabards and heavy duty gloves for volunteers who do not bring their own. JW has offered to enquire about prices for tabards and heavy duty gloves with a supplier that he knows.
Responsible Councillor Alison Hegarty					
	HEA02	Impact of cutbacks in NHS funding and facilities on parishioners and identification of support needed in Parish (e.g. first responders, transport to hospitals, first aid training etc.)	M		13/06/17 - Suggest LPC asks for feedback on concerns for & impacts of cuts village want further addressing. Possibly via website or newsletter.
	HEA03	Identification of health professionals in the community. If needed - providing training/education on first aid, and identifying first responders.	M		13/06/17 - Suggest LPC asks for feedback on community health professionals or those willing to act as first responders if seen as necessary. Possibly via website or newsletter.
	HEA04	Defibrillators in the Village, Dodwell, East Luddington Road; how to fund (Stratford Lions, Stratford Rotary, Village fund, fund-raising events?)	M		See Env06
	FIT01	Proposals for establishing Pilates classes, including teachers, venue, costs	M/L		See FIT04
	FIT02	Proposals for establishing exercise classes for the elderly (for well-being/flexibility) including teachers, venues, classes	M/L		See FIT04
	FIT03	Proposals for establishing organised walks	M/L		See FIT04
	FIT04	Confirm demand within the Parish for fitness & well-being activities and identify types of activities required: - Obtain feedback at the Village fete (use the Community Information Table at the fete) - Obtain feedback from notices, websites, Facebook etc.	M		13/06/17 - Suggest info gathered to see if there is interest/ demand for these as first step. Perhaps inclusion in village news or poll on website or Facebook to gather interest.
	SAF01	Swing on Village Green requires repair and annual safety inspection; it also requires a volunteer to regularly inspect it. Community to decide whether or not it wishes to continue with cost of supporting swing (including a volunteer to inspect it), otherwise it will have to be removed.	M		13/06/17 - Recommend for safety inspection to be funded by LPC as per previous discussion at LPC in April? Meeting and recorded on asset management plan. Necessary first step if swings are to be retained. Need for decision on future of swings. 04/07/17 - Potential contact for swing inspection Luke Pollard provided by Clerk. However, they are unable to carry out inspection can only repair and maintain although they are hoping to become registered soon. 11/08/17 – TB contacted Luke Pollard to enquire about maintenance of swings. Emailed pictures of swing seats in need of replacement for quote, but no details yet supplied. Will continue to chase. Suggest we pursue with alternative contractor if further names available. 15/08/17 - The Clerk will identify an alternative contractor. TB will arrange a safety inspection as agreed at the last meeting. 17/10/17 - Swings inspected 9th October. Seats are decayed. Suggestion for replacement seats in AH's montly report.

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	Issue Number	Description	Urgency	Date Initiated	Status
Traffic Management	TMP01	Monitoring of Stratford District Council's Transport Strategy: <ul style="list-style-type: none"> • Identification of impacts on Luddington Parish • Responses/consultations on the strategy • Establish co-working across Luddington, Welford and Binton parishes to respond to strategy 	M		13/06/17 - Meeting to be arranged with Nadhim Zahawi after his re-election supported by County Councillor Mike Brain to to ask why we cannot get money from the Government's infrastructure budget for a proper solution to Stratford's traffic problems in order to protect the value of Stratford as a national tourist and heritage asset; co-working across parish and town councils to be pursued dependent on results of meeting with Nadhim Zahawi. 15/08/17 - Meeting with Nadhim Zahawi supported by County Councillor Mike Brain and District Councillor Molly Giles to follow up on what support he will provide Luddington Parish on the SWRR and to discuss possibility of money from the Government's infrastructure budget (£1 billion for bypasses) for a proper solution to Stratford's traffic problems in order to protect the value of Stratford as a national tourist and heritage asset. SRAG currently co-working across parish councils to obtain support against the SWRR. Suggested Town Council should also be briefed and asked for support.
	TMP03	Road verges and edging tarmac along Luddington Road are being worn away by traffic; white lines are needed on edges of road			
	TMP04	Clarify validity of use of Dashcam evidence by police	M		
	TME01	Continued action against South Western Relief Road: <ul style="list-style-type: none"> • Support SRAG (note Wendy Hughes will send her Chairman's APM report to WCC and SDC highlighting the proposal that the A46 already offers suitable infrastructure for Meon Vale and LM and that a link should be made to the Evesham bypass for these new developments. This link with an ERR from Atherstone to the M40 should deliver a more sustainable solution Than the SWRR to Stratford's traffic needs). • Ensure all communities directly impacted (Evesham Road, East Luddington Road, Luddington Village and beyond) understand the effects it will have on them (especially need to ensure that the Village is more aware and supportive of SRAG's efforts) 	H		13/06/17 - See TMP01 above. Note County Councillor does not support the SWRR but pointed out that we have to wait for planning applications. He did not think they would be successful. 15/08/17 - SRAG progressing. The last month saw a highly successful well attended public event in which SRAG presented the case against the SWRR, provided a report on progress and formalised its structure with election of a Chairman and a Committee.
	TME02	Awaiting an application form from WCC Parking to apply for double yellow lines around the racecourse bend as this is a very dangerous corner	M		
	TMV01	Heavy traffic is continuing to cause structural and decorative damage to old houses (No. 98, No. 202, Clover Cottage) – there has been a slight reduction but farm traffic is still an issue <ul style="list-style-type: none"> • Continue to encourage local businesses to redirect heavy traffic • Increasing use of Luddington Road as a rat run to avoid traffic built up on Evesham Road into Stratford 	H		

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	TMV03	Research possible guidance and funding to alleviate traffic and its effects: <ul style="list-style-type: none"> English Heritage's "Streets for All" guidance on sensitive approaches to villages for traffic Historic England helping with costs of repair to Grade I and Grade II listed buildings (dependant on means testing) Heritage lottery funding 	M		
	TMV04	Consider/recommend physical measures for traffic calming and communicate to community: <ul style="list-style-type: none"> speed bumps have been suggested; however these are not possible without street lighting and also may cause noise disturbance from vehicles going over them 	L		
	TMD01	Support Dodwell residents presenting a petition to WCC/County Councillor for action to improve road safety around Dodwell Park and the Ambleside Care Home; possible solutions include: <ul style="list-style-type: none"> A speed limit reduction from 50 to 40mph around Dodwell Park and the Ambleside Care Home Safe refuge islands or zebra crossings to enable pedestrians to cross safely to bus stops Turning areas for buses in Dodwell Park 	H		<p>15/08/17 - Mike Brain has reviewed provision of a pedestrian refuge to enable safe crossing of the Evesham Road to the bus stop. His response is negative. A follow up meeting will be arranged with Mike Brain, to be attended by LPC Chairman, Chairman and past immediate Chairman of Dodwell Park Residents Association and Dodwell Park LPC Contact.</p> <p>12/09/17 - County Councillor Mike Brain has confirmed his willingness to meet with Dodwell representatives. Suitable meeting dates will be after 26th September due to attendees being away on holiday before then.</p> <p>07/11/17 - DN met with Mike Brain and Dodwell Representatives (Vic Hemmings Chairman of Resident's Association, Mark Knight and Brian Payne) on Thursday 2nd November to review traffic issues on the B439 Evesham Road and pedestrian safety when accessing bus stops. The residents were given a full airing by MB, who then agreed to progress the following:</p> <ul style="list-style-type: none"> - check faulty electronic warning signs - check whether Warwickshire Highways would support introduction of a slip road into Dodwell Park (dependent on current Park Owners financing it) - check whether signage/lines need refreshing - ask a responsible safety officer to have another look at the road and the possibility of a pedestrian refuge for safe access to bus stops <p>It was pointed out that it is difficult to get agreement to put physical deterrents in a 50 mph zone, but there was no discussion on whether or not the 50 mph zone could be changed to 40 mph. It was also pointed out that Community Speedwatch cannot operate in a 50 mph zone (however it could operate in a 40 mph zone).</p>
	TMD02	Concern for safety of children crossing Evesham Road	M		See TMD01
	TMD03	Funding for traffic calming/safety measures at Dodwell: <ul style="list-style-type: none"> Parish Council unable to fund - seek funding from Third party e.g. Mike Brain 	M		<p>15/08/17 - Dodwell Park owners have offered to fund a filter lane to enable "from Stratford" traffic to enter the Park safely provided their previously refused application to convert the current touring field to accommodate 24 residential units is reconsidered and approved by the District Council Planning Department. Local Residents are considering the proposal and also adding additional conditions. LPC has been invited to comment.</p>

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	SW01	Continue with Community Speed Watch to encourage safer driving: <ul style="list-style-type: none"> • Build CSW team with additional trained volunteers • Continue to support co-operative working across Luddington, Welford and Binton Parish teams 	M		13/06/17 - Community Speedwatch Team is continuing to carry out speedwatches in Luddington, Welford and Binton with volunteers from each parish co-operating as an extended speedwatch team. A new volunteer in Luddington Parish has been identified to join the team. 15/08/17 - Co-operative working across Luddington, Welford and Binton continues. Long Marston is now looking at resurrecting its CSW Team. Use of Welford Speed Gun will continue. Quinton apparently has a spare speed gun – availability to be progressed. 12/09/17 - Warwickshire & West Mercia Police CSW co-ordinator confirmed to be looking into use of radar guns which will be more cost effective than laser guns.
	SW04	Continued communication with parishioners to ensure they understand the purpose and benefits of Speedwatch	M		15/08/17 - Awaiting appointment of Parish Councillor with responsibility for Communication & Engagement.

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Crime Prevention & Fire Safety	CMP01	Identify vulnerable people in the community and Establish direct contact	M		
Responsible Councillor Andy Haines					
	CMP02	Disseminate information related to crime prevention: <ul style="list-style-type: none"> • Preventing door stop crimes • Preventing cold callers • Home security tips and advice - alarms, locks etc. • Rural Crime Co-ordinators newsletter • Crime in your area updates from Alcester Police • Advice on scam calls • Cyber crime prevention • Data protection – your rights 	M		
	CMP03	Disseminate information on fire safety in the home	M		
	CMP04	Organise presentations/talks on crime prevention & fire safety	M		
	CMP05	Organise a Neighbourhood Watch re-launch Meeting and establish Neighbourhood Watch representatives within the community.	M		
	CMP06	Test requirements for property marking. Organise a property marking event if required with Alcester SNT (Anthony Griffin).	M		
	CMP07	Encourage use of Smartwater within the community	M		
	CMP08	Identify possible funding sources for crime prevention (e.g. Neighbourhood Watch for shed alarms)	M		
	CMP09	Establish contact police rural crime & engagement team	M		

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Communication & Engagement Responsible Councillor Claire Wise	COM01	Noticeboard for East Luddington Road			
	COM02	Communication Strategy across all media			
	COM03	Establish a regular Parish Council newsletter			
	COM04	Regular communication of community information			
	COM05	Regular meetings for community engagement			
	COM06	Establish website content on two websites			
	COM07	Regular community meetings throughout the year			
	COM08	Co-operative working with local Parish Councils			
	COM09	Establish more Community Champions			
	COM10	Community Awards scheme in the Parish			
	COM11	Fundraising for approved causes			
	COM12	Investigate and recommend use of Doodle for polling			
	COM13	Investigate and recommend use of QR codes			

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Planning	PLN01	New approach to handling planning applications			
Responsible Councillors Jon Warrender					
	PLN02	Clarify status of Village Design Statement	H		
	PLN03	Cross references between the VDS and planning policy	H		
	PLN04	Review approach to dealing with Planning Department	H		
	PLN05	What is happening with the DEFRA land ?	H		
	PLN06	What is happening with Boddington Farm ?	H		
	PLN07	Stratford Town Council Neighbourhood Plan	H		
	PLN08	Long Marston Airfield Stakeholder Workshop	H		
	PLN09	Development Requirements SPD Consultation	H		