

Luddington Parish Council

Minutes of the Meeting held at Luddington Village Hall on 15th May 2018 at 19:00

Present: D Nutt (DN) (Chairman), J Warrender (JW) (Vice-Chairman), A Hegarty (AJH), M Brayshay (MB)

In attendance: R D Armstrong (Clerk), P Barnes (PB) (District Councillor)

Members of the public: 8

1. Election of Chairman

DN opened the meeting in his capacity as retiring Chairman. The first order of business was to elect a new Chairman and **AH** proposed **JW** for this office which was seconded by **MB** and passed unanimously. **JW** took the chair.

2. Record of members present

As shown above.

3. To receive apologies and approve reasons for absence

Apologies were received and approved from **ADH**, **CW** and **MH**.

4. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda. No interests were disclosed.

5. To approve the minutes of the Parish Council meetings held on 17th April 2018 and 2 May 2018

JW proposed that the minutes of the meetings of 17th April 2018 and 2 May 2018 be approved and this was seconded by **MB** and passed unanimously.

6. To receive any questions or representations from the public

Ms P Heyworth from the Village Fund outlined the financial support being requested to maintain the defibrillator, which amounted to a maximum of £90 in each financial year.

Ms T Kristunas, Treasurer of All Saints Church reported that the churchyard had been designated as open and that the responsibility for it's upkeep lay with the Parish Council. The Clerk will research whether the Parish Council has a duty to maintain the churchyard and report to the next Council meeting.

7. Chairman's Declaration of Acceptance of Office

JW signed the Chairman's Declaration of Acceptance of Office and this was witnessed by the Clerk. **JW** expressed his thanks for the work performed by **DN** during his year of office.

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8. Election of Vice-Chairman

JW proposed CW for this office which was seconded by AJH and passed unanimously.

9. Matters arising from the minutes of the last meeting not covered in the agenda

There were no matters arising.

10. County Councillor's Report

MCB was unable to attend the meeting

11. District Councillors Reports

PB reported the following:

- He voted in favour of an Eastern Relief Road which MG voted against.
- There is a problem with the theft of wheeled refuse bins in the District. If such a theft is reported to police and a crime number obtained, it will be replaced by SDC.
- SDC is considering establishing a housing association to build affordable homes.
- It is hoped that the affordable homes on the DEFRA site will be bungalows.
- The railway is likely to be single track from Honeybourne to Stratford Racecourse. It is unlikely that the line will connect to the existing station in Stratford.
- There are problems with the bypass through the Bloor Homes development

JW thanked PB for attending meetings each month and providing support to the Council.

PB's regular newsletter is appended to these minutes.

MG provided the following written report:

I sought an update and clarification from District Planning Officers about the roundabout and roadworks that are to take place at the top end of Luddington Road in connection with the West of Shottery development.

These are the questions I asked and the responses I received:

1. This roundabout and piece of road 'roundabout to racecourse' that is the responsibility of Bovis. Am I right that it does not now need planning approval because it gained it in the outline application. Does that apply even though there has been a significant change of circumstances in terms of what traffic this road will now potentially receive.

The highway works you refer to have received planning permission and will be implemented by Bloor Homes. As part of the assessment of the LMA 3100 application and the traffic generated from that the impact of the proposed additional traffic on these highways works will have to be assessed to ascertain whether any mitigation works are required.

Initials: _____ J Warrender (Chairman) Date: _____

2. What was the purpose and rationale at the time of the outline for making the top of Luddington Road a cul-de-sac and creating a new piece of road from the roundabout to racecourse bearing in mind the SWRR was not on the table.

The realignment of the Luddington Road was required to accommodate the junction and enable the tie in of the Shottery Link Road in accordance with the standards of Design Manual for Roads and Bridges. In addition, the realignment has been dictated by the Environment Agency to ensure that there was not a detrimental impact upon the flood plain of the River Avon and the Shottery Brook. This has led to the creation of a cul-de-sac of the former Luddington Road to the east of Shottery Brook.

3. In light of the changed use of this road, will Bovis be looking to put in place mitigation measures in light of CALA's evidence about the impact of this road or will it be for CALA to propose changes/make amendments to this section of road *after* it is put in place.

The planning applications for the South Western Relief Road and LMA 3100 will have to assess the impact of the proposed works on the highway network including the highway works approved as part of the Shottery application. It will be for CALA to put forward any mitigation measures if these are required.

4. What is proposed to be dealt with/discussed at the Bovis/CALA meeting.

The purpose of the meeting with Bloor Homes is to discuss the technical drawings that are currently being prepared in respect of the highway works approved as part of the Shottery application.

5. When is construction of this roundabout. Mr [redacted] seemed to believe it was starting this summer.

At the moment the District Council does not have a date for the works to start. I understand that Bloor Homes are currently liaising with Warwickshire County Council to obtain technical highway approval, which is separate to planning permission, for the highway works. Once the District Council has a date for the implementation of the works I will of course let you know.

12. To agree the annual maintenance cost of the parish defibrillator

MB proposed that annual expenditure of £90 be approved and this was seconded by **JW** and passed unanimously. The Village Fund will draft a letter of approval to use the telephone kiosk to house the defibrillator and this will be presented to the next meeting.

13. Clerk's Report

- £12708.77 was held in the Community account as at 29th April 2018.
- All correspondence received by the Council has been forwarded to members by email.

The following accounts were presented for payment:

W J Robinson	Internal audit fee	100801	106.00
Sovereign Design Play Systems Ltd	Play equipment maintenance	100803	284.58

JW proposed that the payments be approved and this was seconded by **AJH** and passed unanimously.

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14. Grounds Maintenance Contract

The Clerk presented quotations from several companies and the options available were discussed. As a temporary measure, a local contractor will cut the village green in preparation for the party on 19 May. It was agreed that a decision on the matter would be carried forward to the next meeting.

JW reported that a contractor had been temporarily engaged to cut the grass on the village green at a cost of £110. **MB** proposed that this payment be authorised and this was seconded by **JW** and passed unanimously.

15. Confirmation of arrangements for insurance cover

The Clerk presented quotations for insurance cover from Zurich and Axa. The quotation from Axa provided the level of cover required and included public liability insurance for events held on the village green. **JW** proposed that a 3-year long term agreement with Axa be approved at a premium of £280.00 and this was seconded by **AJH** and passed unanimously.

16. Planning

DEFRA Site

A site visit took place on 22nd April 2018.

Cushman & Wakefield have been approached to confirm that the density of housing, community building and footpath agreements would be adhered to. With these commitments in place, a response of support to the outline application has been made. The target date for determination is **10th July 2018**.

17. Environment

- The repairs to the swings on the village green have been satisfactorily completed

18. Health & Safety

19. Traffic Management & Community SpeedWatch

ADH reported in writing:

- The PCSO responsible for Luddington, Rebecca Morris, has been contacted concerning speeding on Luddington Road
- There will be a recruitment drive for CSW volunteers to reinvigorate the campaign
- Efforts are being made to establish a 20mph speed limit through Luddington village, 30mph at the racecourse and the national speed limit moving past Sandfields Barn

20. Crime Prevention & Fire Safety

No activity

21. Communication & Engagement

No activity

Initials: _____ J Warrender (Chairman) Date: _____

22. Business for future consideration

There was business for future consideration.

23. Any Other Business

There was no other business

24. Date of Next Meeting

The next meeting of the Parish Council will take place on Tuesday 19th June 2018 at 19:30 at Luddington Village Hall.

The meeting closed at 19:50.

Notes

Indices to the open and closed issues referred to in these minutes can be found on the Parish Council website.

Abbreviations used:	DN	-	D Nutt	LPC Chairman
	JW	-	J Warrender	LPC Vice-Chairman
	AJH	-	A Hegarty	LPC Councillor
	ADH	-	A Haines	LPC Councillor
	CW	-	C Wise	LPC Councillor
	MB	-	M Brayshay	LPC Councillor
	MH	-	M Hardwick	LPC Councillor
	MCB	-	M Brain	WCC Councillor
	PB	-	P Barnes	SDC Councillor
	MG	-	M Giles	SDC Councillor
	SDC	-	Stratford District Council	
	LPC	-	Luddington Parish Council	
	SRAG	-	Stratford Residents Action Group	
	WCC	-	Warwickshire County Council	
	LMAGV	-	Long Marston Garden Village	

Signed: _____ J Warrender (Vice-Chairman) Date: _____