

Luddington Parish Council

Minutes of the Meeting held at Luddington Village Hall on 21st May 2019 at 19:00

Present: J Warrender (JW) (Chairman), M Brayshay (MB) (Vice-Chairman),
C Wise (CW), A Hegarty (AJH)

In attendance: R D Armstrong (Clerk), J Fleeman (JF) (Assistant to the Clerk),

1. Election of Chairman

JW opened the meeting in his capacity as retiring Chairman. The first order of business was to elect a new Chairman and **AH** proposed **JW** for this office which was seconded by **MB** and passed unanimously. **JW** took the chair.

2. Record of members present

As shown above.

3. To receive apologies and approve reasons for absence

Apologies were received and approved from **RH**, **MCB**, **PB** and **DC**.

4. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda.

CW declared her membership of the Stratford Residents Action Group.

5. To approve the minutes of the Parish Council meeting held on 19th March 2019

JW proposed that the minutes of the meeting of 16th April 2019 be approved and this was seconded by **MB** and passed unanimously.

6. To receive any questions or representations from the public

There were no representations from members of the public.

7. Chairman's Declaration of Acceptance of Office

JW signed the Chairman's Declaration of Acceptance of Office and this was witnessed by the Clerk.

8. Election of Vice-Chairman

JW proposed **MB** for this office which was seconded by **AJH** and passed unanimously.

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9. Disclosable Pecuniary Interests

Councillors were reminded of their duty to disclose any pecuniary interests which are required to be disclosed by the Localism Act 2011. It is necessary to notify any changes which have taken place since completing their declarations to the Monitoring Officer at SDC. No changes were reported to the meeting.

10. Matters arising from the minutes of the last meeting not covered in the agenda

There were no matters arising.

11. County Councillor's Report

MCB was unable to attend the meeting, but submitted the following in writing:

I would like to thank you and the Parish Councillors for their courtesy and friendship during the previous municipal year and for working together for the benefit of all Luddington residents, which will hopefully continue into the foreseeable future.

I am informing you that the WCC Councillors Grant Fund was launched on Monday 6th May with a closing date of Friday 7th June. The reason for the short 5-week window is primarily due to the fact that the WCC team felt that we were missing out on community and voluntary organisations being able to deliver projects over the summer.

Undoubtedly, we will also have a second round which will be launched in September.

The Warwickshire County Council Councillors' Grant Fund is aimed at community and voluntary organisations. The Fund provides Warwickshire County Councillors with a small pot of funding to support small-scale projects within their area that support the following outcomes:

- Warwickshire's communities and individuals are supported to be safe, healthy and independent; and,
- Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure.

All applications should aim to build community solutions to local issues and improve the health and wellbeing of people living in Warwickshire.

The first round of funding will launch on Monday 6th May 2019 with a deadline of 5pm on Friday 7th June 2019.

If there is any surplus money carried over from the first round, the second round will launch on Monday 16th September 2019, with a deadline of 5pm on Friday 11th October 2019.

12. District Councillors Reports

PB and **DC** were unable to attend the meeting.

13. Clerk's Report

The Clerk reported that £17190.00 was held in the Community account as at 29th April 2019.

The Clerk reported that the Ragley Hall Trustees legal fees had requested that LPC meet the cost of their legal fees in transferring the village green to the Parish. **AJH** proposed that legal fees up to £500 be paid and this was seconded by **JW** and approved unanimously.

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The Clerk requested that legal fees in attending to the right of way being contested by Mr & Mrs Higgins in respect of LPC land at All Saints Church be approved. **JW** proposed that these fees be paid and this was seconded by **MB** and passed unanimously.

The Clerk reported that the internal audit required by the Annual Governance and Accountability Return (AGAR) had been successfully completed and the certificate signed.

The Clerk identified two courses which would be good for **JF** to attend as part of her training. The appropriate approval will be sought at a future meeting.

The following accounts were presented for payment:

C Wise	Newsletter printing	100833	29.90
Zurich Municipal	Insurance	100834	318.40
R D Armstrong	Expenses	100835	64.56
Alex Gretton	Grass cutting	100836	288.00
Robert Lunn & Lowth	Legal fees	100837	3.00
Robert Lunn & Lowth	Legal fees	100838	527.40

JW proposed that the payments be approved and this was seconded by **AJH** and passed unanimously.

The risk assessment and risk register will be discussed at the next meeting.

All correspondence received by the Council has been forwarded to members by email.

14. AGAR 2018/19 – Annual Governance Statement

The Clerk presented the Annual Governance Statement and explained the contents of the statement and the controls which are in place. **JW** proposed that the Annual Governance Statement be approved and this was seconded by **CW** and this was passed unanimously.

15. AGAR 2018/19 - Accounting Statements

The Clerk presented the Accounting Statements from the Annual Governance and Accountability Return and explained how they were derived from the Parish accounts. **JW** proposed that the Accounting Statements be approved and this was seconded by **CW** and this was passed unanimously.

16. Affordable Housing

JW reported that the Housing Needs Survey had been distributed to each household in the Parish together with a traffic consultation newsletter. The results of the survey will be reported to LPC by WRCC when the data has been analysed.

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17. Planning

Updates

- 18/01664/FUL** Land South of Bordon Hill Farm, Evesham Road, Stratford-upon-Avon. Erection of 99 dwellings with associated access and landscaping, and the demolition of existing farm buildings.
Permission refused 5th October 2018.
Planning appeal APP/J3720/W/19/3226034 lodged.
- 18/01892/OUT** Long Marston Airfield Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1(a)-(c)) including a business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space.
Objection submitted. Determine by 30th September 2019.
- 19/00221/FUL** Arthurs Seat 194 Luddington Road Luddington CV37 9SJ; Proposal: oak framed single car port to side of property.
Application withdrawn.
- 19/00772/FUL** 3 Manor Farm Cottages Luddington CV37 9SL; Single storey rear extension and two storey side extension including new driveway.
LPC decision to support made using delegated powers.
Approved 2nd May 2019.
- 19/00829/FUL** 81 Luddington Road CV37 9SG; Proposal: Single storey extension to front. New roof tiles to existing building and render existing building with new windows throughout.
Approved 9th May 2019.
- 19/01091/FUL** 87 Luddington Road CV37 9SG; Proposal: Single storey extension to rear and render existing external walls.
LPC decision to make no representation made using delegated powers.
Determine by 10th June 2019.
- 19/01218/FUL** 3 Stannells Close Stratford-upon-Avon CV37 9SA; Proposal: First floor side extension and addition of mono pitch roof to rear.
Comment by 4th June 2019. Determine by 4th July 2019.

18. South-Western Relief Road

- 18/01883/FUL** Construction of a South Western Relief Road to Stratford-upon-Avon extending between the A3400 Shipston Road near Orchard Hill Farm and the Luddington Road/B439 Evesham Road. The proposed road incorporates a bridge structure over the River Avon and Stratford Greenway, provision of new accesses to Stratford-upon-Avon Racecourse and Clifford Business Park.
LPC Objection, Determine by 30th September 2019. Application to apply for government funds of £86m approved by WCC 7th March 2019.

JW reported that he spoken with Neil Hempstead at SDC concerning the S22 letter which had been sent to Cala Homes.

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19. DEFRA Site

18/00940/OUT Veterinary Investigation Centre Luddington, CV37 9SJ; Outline application with all matters reserved except access for a Local Needs Scheme for up to 20 dwellings, open space and associated infrastructure. DEFRA VL Site; Cameron Homes purchase date is 29th April 2019.

A planning application including reserved matters has yet to be submitted, but would incorporate the commitments made by Cameron Homes at meetings with LPC.

MB asked whether more homes could be built in addition to the 20 which had been approved by SDC. Any application to build more homes on the site would need to be considered on its merits in the light of planning policy at the time. The land at the north of the site being transferred to LPC would restrict further development.

20. Environment

The Clerk reported that the Ragley Hall Trustees legal fees had requested that LPC meet the cost of their legal fees in transferring the village green to the Parish. **AJH** proposed that legal fees up to £500 be paid and this was seconded by **JW** and approved unanimously. This would bring the total cost of legal fees in respect of both parties to £1000.

MB reported that the bus shelters at Dodwell Park had been cleaned and the cost will be invoiced to LPC.

The Clerk reported that he had contacted WCC Highways with the enquiry by Mr & Mrs Smallman concerning the grass verge outside their property and forwarded the response to them.

21. Health & Safety

No matters to report.

22. Traffic Management & Community SpeedWatch

Some comments have been received from members of the public concerning traffic calming measures.

23. Crime Prevention & Fire Safety

No matters to report.

24. Communication & Engagement

No matters to report.

25. Business for future consideration

26. Any Other Business

JW will obtain a quotation to fit doors to the notice board next to All Saints Church.

27. Date of Next Meeting

The next meeting of the Parish Council will take place on Tuesday 18th June 2019 at 19:30 at Luddington Village Hall.

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The meeting closed at 19:35.

Notes

Abbreviations used:	JW	-	J Warrender	LPC Chairman
	CW	-	C Wise	LPC Councillor
	AJH	-	A Hegarty	LPC Councillor
	MB	-	M Brays Shay	LPC Vice-Chairman
	RH	-	R Hayden	LPC Councillor
	MCB	-	M Brain	WCC Councillor
	PB	-	P Barnes	SDC Councillor
	DC	-	D Curtis	SDC Councillor
	SDC	-	Stratford District Council	
	LPC	-	Luddington Parish Council	
	SRAG	-	Stratford Residents Action Group	
	WCC	-	Warwickshire County Council	
	LMAGV	-	Long Marston Garden Village	
	ANT	-	Avon Navigation Trust	

Signed: _____ J Warrender (Chairman) Date: _____