



# Luddington Parish Council

Minutes of the Meeting held at Luddington Village Hall on 19<sup>th</sup> November 2019 at 7.30pm

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Present: J Warrender (JW) (Chairman), M Brayshay (MB) (Vice-Chairman),  
A Hegarty (AH), R Hayden (RH), C Wise (CW)

In attendance: J Fleeman (JF) (Clerk)

Members of the Public 2

## 1. Record of members present

As shown above.

## 2. To receive apologies and approve reasons for absence

Apologies were received and approved from Mike Brain (MCB) (County Councillor), David Curtis (DC) (District Councillor) and Peter Barnes (PB) (District Councillor).

## 3. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda.

**CW** declared her membership of SRAG.

**AH** declared her non-registerable interest in rights of way over the Village Green.

## 4. To approve the minutes of the Parish Council meeting held on 15<sup>th</sup> October 2019

**JW** proposed that the minutes of the meeting of 15<sup>th</sup> October 2019 be approved and this was seconded by **CW** and passed unanimously.

## 5. To receive any questions or representations from the public

Mr P Murtagh asked about the vehicular rights of way over the Village Green in connection with the transfer of the land to LPC. **JW** provided Mr Murtagh with a copy of the TR1 form from HM Land Registry which states in section 2 that the transfer is "subject to such rights of access and other rights as any third party may have or claim to have over any part of the property". **JW** advised that if any properties around the Village Green with such third-party rights seek further legal security, they should take advice from a solicitor but confirmed that LPC would not object to such rights.

## 6. Matters arising from the minutes of the last meeting not covered in the agenda

**JW** proposed a motion that LPC adopt WCC Housing Needs Survey (HNS) and this was seconded by **AH** and passed unanimously. Should anyone require a copy of the HNS please ask the Clerk.

## 7. County Councillor's Report

**MCB** was unable to attend the meeting but circulated a newsletter which is attached as Appendix 1.

## 8. District Councillors' Reports

**PB** was unable to attend the meeting but circulated a newsletter which is attached as Appendix 2.

**DC** was unable to attend the meeting.

## 9. Clerk's Report

The Clerk reported that LPC has £18,324.51 was held in the Community account as at 29<sup>th</sup> October 2019.

The following accounts were presented for payment:

Alison Hegarty	Reimbursement for parish sign	£30.00
Jo Fleeman	Reimbursement for emergency sandbags from Travis Perkins for parishioners during the flood	£251.42
Information Commissioner	Data protection fee	£40.00

**JW** proposed that the payments be approved and this was seconded by **MB** and passed unanimously.

**CW** carried out an internal examination on all payments from the August 20<sup>th</sup> to November 19<sup>th</sup> 2019 which she found to be managed in accordance with the system of internal control laid out in the financial regulations.

All correspondence received by the Council has been forwarded to members by email.

## 10. Budget

The Clerk presented Version 3 of the budget for the financial year 2020-21 which was considered by councillors. **CW** proposed that the budget be accepted after an adjustment to Traffic Management Reserves and Environmental Reserves and that the Clerk is authorised to apply for a precept at the same rate as for 2019-20, and this was seconded by **AH** and carried unanimously. A revised final budget for the financial year 2020-21 will be circulated to all councillors before submission to SDC.

## 11. Planning Updates

**JW** presented the planning report which is attached as Appendix 3.

## 12. Community Infrastructure Levy (CIL)

**JW** proposed that a sub-committee is formed in-line with Standing Orders to establish best practice for managing the CIL fund anticipated from the Cameron Homes development in the parish and this was seconded by **AH** and passed unanimously.

It is hoped that Janet Neale, Infrastructure Delivery Manager from WCC, will attend January's council meeting to answer questions on CIL from councillors and the public and advise on best practice.

It was noted that the Clerk had already received one enquiry about CIL funding for a project which will be considered in full once best practice procedures are in place.

### 13. Parish Owned Land

All councillors received the response from NALC regarding the right of way over parish land. In consideration of this, and wanting to resolve matters appropriately but as quickly and cost effectively as possible for everyone concerned, **JW** proposed a motion that his draft letter, circulated to all councillors, to Whatley Weston & Fox representing the parishioners seeking a right of way over LPC owned land be sent and this was seconded by **CW** and the motion passed with 4 votes in favour and 1 abstention. In connection with this letter drawings of alterations to LPC owned fence at the parishioners' expense were considered and there were no objections. The Chairman will ensure that at the appropriate time such alterations will be carried out in close consultation with the Chairman.

**AH** reported that the new parish sign was installed.

**JW** reported that the completed TR1 for the transfer of the Village Green had been received.

### 14. Environment

**MB** reported there was no update on the bridge over the weir.

The Clerk reported that she had met with Alex Gretton on Friday 15<sup>th</sup> November at 3pm and that a revised grass cutting contract with Mr Gretton for 2020 would be presented at the December meeting for councillors' consideration. Mr Gretton was thanked for his excellent work this year in the parish. No further grass cutting will take place until April 2020.

### 15. Climate Emergency

Councillors discussed revisiting the idea of forming a Climate Emergency sub-committee in the Spring of 2020.

**AH** raised that LPC should consider writing to organisers of any marathon which has a route up Luddington Road past the racecourse and through the village to ask if they could be plastic bottle free. **JW** will look into this.

### 16. Health & Safety

The Clerk presented a summary of 4 quotes from arboriculture companies who cover Warwickshire to carry out a tree survey on Parish Land. Councillors considered the quotes and **JW** proposed that TreeSafe Ltd, the second cheapest and recommended by a WALC Clerk, be offered the contract and this was seconded by **MB** and carried unanimously. The survey will be carried out as soon as possible and the Clerk will alert all councillors of the date if it falls in advance of the next council meeting.

**JW** reported that he had been carrying out visual inspections of the swing on the Village Green and all looked in good order but that the professional outdoor annual inspection will be needed early in the New Year.

### 17. Traffic Management

**JW** reported that he attended, with **MB** and the Clerk, a meeting with the Traffic Engineer on Monday 18<sup>th</sup> November 2019. **JW** confirmed that the meeting had gone well and that the engineer would be providing a report with recommendations for LPC to potentially purchase and install rectangular VAS advisory information signs in the near future to support traffic calming, along with a longer-term advisory plan for updating the traffic order and warning signs in the parish.

**MB** reported that to change the speed limit in the parish it would cost LPC £10,000 for each change, that is to 30mph along Luddington Road and to 20mph through the village. These changes would require full support from the police who would have to enforce the limits. This could be considered more fully as a potential LPC CIL funded project.

## 18. Communication & Engagement

There was no update on the mobile library schedule of visits to the village.

During the adverse weather conditions the Clerk, **JW** and **MB** responded to emergency situations for several parishioners who had significant flood water running up to and within their properties. The Clerk also coordinated emergency sandbags to be supplied through The Environment Agency and these were delivered directly to the most vulnerable. **JW** reported that LPC does have a limited number of sandbags and traffic cones which can be requested by parishioners by contacting him.

**CW** will put together a newsletter to distribute early in the New Year, all news and suitable entries to go direct to her. There will be a list of emergency numbers, information on what to do in an emergency during severe weather conditions, and information about early public consultations on CIL funding.

## 19. Policy Review

The Clerk presented the revised Co-Option Policy which had been approved by WALC. **JW** proposed that the policy be adopted and that co-option should recommence in January 2020 and this was seconded by **CW** and passed unanimously. The Clerk reported that WALC has asked if this policy could be used as an example of best practice, there were no objections to such use.

**JW** proposed that councillors approve carrying out a skills audit to identify skills gaps within LPC and this was seconded by **CW** and carried unanimously. Councillors will submit their completed forms to the Clerk by 10<sup>th</sup> December.

A draft Tree Management Protocol for trees on LPC Land will be drawn up by the Clerk in consultation with **AH** and distributed to councillors for consideration at the December meeting.

A Severe Weather Emergency Protocol (SWEP) plan will be drafted by the Clerk for consideration at the January 2020 meeting.

## 20. Business for future consideration

There were no matters arising.

## 21. Any Other Business

**JW** advised that there was an election for candidates to sit on the NALC committee for Smaller Councils. The options were discussed and **JW** proposed LPC's vote should be for Stephen Rickitt as candidate this was seconded by **MB** and carried unanimously. **JW** will administrate the vote.

**JW** reported that a parishioner from Dodwell Park has asked for the bus stop outside Dodwell Park to be illuminated, this matter will be passed on to **MCB** to be considered by the County Council.

## 22. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 17<sup>th</sup> December 2019 at 7.30pm at Luddington Village Hall.

The meeting closed at 9.27pm

**Notes**

Abbreviations used:	JW	-	J Warrender	LPC Chairman
	CW	-	C Wise	LPC Councillor
	AJH	-	A Hegarty	LPC Councillor
	MB	-	M Brayshay	LPC Vice-Chairman
	RH	-	R Hayden	LPC Councillor
	MCB	-	M Brain	WCC Councillor
	PB	-	P Barnes	SDC Councillor
	DC	-	D Curtis	SDC Councillor
	SDC	-	Stratford District Council	
	LPC	-	Luddington Parish Council	
	JF	-	Jo Fleeman	The Clerk
	SRAG	-	Stratford Residents Action Group	
	WCC	-	Warwickshire County Council	
	LMAGV	-	Long Marston Garden Village	
	ANT	-	Avon Navigation Trust	

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## Appendix 1

### Councillor's Christmas & New Years Greetings

With the Festive Season quickly approaching and this being the last Parish Council meeting I can attend before Christmas I would like to take this opportunity on behalf of Jeanette and myself of wishing you and your families A Very Merry Christmas and a Happy and Prosperous New Year. It has been an honour and a pleasure as always to serve each and every one of you during 2019 and I look forward to continuing to do so during 2020 . It's at special times like this, that we realise how fortunate we are to live in this beautiful part of the Country and for me to have the privilege of serving you. Thank you.

As we enter into a period of Purdah which commences on 7th November 2018 on the run up to the General Election on 12th December I'm limited on what I can report in this issue of Welford Matters.

### **Flooding**

Flooding has been particularly distressing and frustrating for many householders who were flooded recently. I spent all of last Thursday 14/11 reacting to calls for assistance, which was mainly for sandbags and visiting areas where houses were flooded. Even where flood defences had been built houses were still flooded by the rising water table, which there's very little one can do other than use submergible pumps.

Since then I have liaised with the WCC team responsible for flood prevention to see what work has been done since the last major floods and what liaison there has been with the Environment Agency. I will report my findings when available, although I already know that grants to the EA have been made by WCC for flood elevation schemes in some areas and debris, silt and trees have been trimmed or removed at the river bridges and embankments.

If you know of a property that was recently flooded please email the details.

### **Adult Social Care & Health Overview & Scrutiny Committee**

As you maybe aware I serve as a committee member on this very important committee, which reviews and scrutinises the provision of public services in Warwickshire relating to adult social care services including social care to older people and people with disabilities, policies and services for safeguarding adults and any matter relating to the planning provision and operation of health services for adults and children in Warwickshire. This meeting is open to the public, unless otherwise stated.

If you have any concerns relating to any issues covered by this committee and you want me too champion them, then please don't hesitate to send me the details and I will raise them.

### **Councillors Responsibilities**

I think it's worth mentioning again the Responsibilities of District and County Councils and Councillors because many of you are unaware who's responsible for what and I get inquiries for District Council Council and Vice Versa.

County Council : - **County councils** cover the whole of the **county** and provide the majority of public services in their particular area. **County councils** are **responsible** for: fire service, education, highways, transport planning, passenger transport, social care, libraries, waste disposal and strategic planning. That's Me

District Council : - **District Councils** are **responsible** for housing, leisure and recreation, environmental health, waste collection, planning applications, off street parking, some parks and gardens and local taxation collections. That's Cllr Barnes.

General :-

### **Primary Role**

Represent the electorate to the Council. Participate in community leadership and also in the determination of the strategic direction of the Council.

### **Main Responsibilities**

Represent, to the best of ability, the interests of all residents of the Ward.

When appropriate, represent the interests of individual residents of the Ward in dealings with the Council and/or the Council's partners.

Provide community leadership by representing the views of the electorate to the Council ensuring that those views are considered in the decision-making process.

As a Member of Full Council:

- Be responsible for the formal approval of the budget strategy, both revenue and capital, and for setting Council Tax levels.
- Be responsible for agreeing the Policy Framework.
- Take full part in discussions having regard, so far as is possible, to the interests of the District as a whole.

Take decisions which are outside the Budget or the Policy Framework.

In the representation role, play a significant part in consultations on:

Development of local performance plans

Local initiatives such as community safety.

**As always if you have any concerns which require my attention. Please don't hesitate to contact me via my contact details below. You can also report a number of highway issues online via Warwickshire County Council Web Site. [WARWICKSHIRE.GOV.UK](http://WARWICKSHIRE.GOV.UK).**

[mikebrain@warwickshire.gov.uk](mailto:mikebrain@warwickshire.gov.uk)

Home Tel No: 01789 720728

Mobile Tel No: 07980 308568

Happy Christmas & Good Luck for 2020

Mike & Jeanette Brain.

## Appendix 2

# Councillor Peter Barnes

*Independent* - Welford Ward

## November '19 Newsheet



### Corn Dollies

*I have spent quite a bit of time this summer sat outside my house making corn dollies to sell for charity. I couldn't believe how busy Welford Rd. has become (a rat run now!), however it has brought me many customers from places near & far. Earlier I donated £225 to **Cancer Research**. Since then I raised another £530 (£100 of it at Clifford Apple Day) making a total of £875 donated so far. I think some have been sold at the CR shop in town & there are a few on sale at Clifford garden centre if you would like to buy one as a Christmas present. I would love to get the total raised to £1000!*



Cancer Research UK  
PO Box 1561  
Oxford OX4 9GZ  
United Kingdom  
[www.cruk.org](http://www.cruk.org)

23rd October 2019

Dear Peter,

Thank you very much for your generous donation of £225. We really appreciate this wonderful support and promise to make it count.

Cancer Research UK is fighting for a world where no one's life is cut short by cancer. There is real hope too; each year our scientists get closer to finding a cure and in the last 40 years we've helped double survival rates.

The HOEF have kindly confirmed The Heart of England Forest's public opening dates of the Garden of Heroes & Villains for 2020. Please see below. So many villagers enjoyed these events this Summer whether helping out or coming along with friends and family to enjoy the sculptures and cake!

Next year the HOEF will be open:

Saturday 23rd May 2020 10am-5pm

Saturday 27th June 2020 10am-5pm

Thursday 16th July 2020 5pm-9pm

Saturday 22nd August 2020 10am-5pm



Tickets for these and other Forest events are available now so you should go their website.

Apparently this conservative district council are determined to withdraw the annual £10 cheap parking permits for the over 65s. These helped the elderly to spend a good deal of time enjoying walking and shopping in the town without breaking the bank. Not anymore - a great shame!

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If you are seeing this in black & white email me for a coloured version [peter.barnes@stratford-dc.gov.uk](mailto:peter.barnes@stratford-dc.gov.uk)

**Subject: Green waste collection options.**



Due to a £300,000 cut in our grant from central government they need to save on other services. One that has been suggested is the green waste collection. There are three options being discussed ;-

1. Cut the whole green bin service and save a million pounds.
2. Reduce the service. At present we are allowed two bins and four bags from each property. I believe that if it was reduced to one bin and the small road bin that could save the service.

At Cabinet it was decided to ask the public and make a decision in the December cabinet meeting. If you like my idea or not please let me and/or SDC know.

There are a lot of other options but I feel that number two may be the best for most. Having said that, I have already been contacted by one of my constituents who pointed out that in many of the villages & ????????? properties tend to have bigger gardens than in the towns which create large amounts of green waste due to weeds, apple & leaf fall, grass & hedge cuttings leaving very few months (perhaps three in mid winter) when the collections aren't required. In addition even in the town the green collection now also includes food waste which would have to go into the land fill bin.

I will have to vote on it at full council one day. The present Contract runs out in a couple of years so this is the time to think.

There may be other things that they can cut or put up council tax. According to the Herald SDC have millions in the bank from builder's 106 agreements. Lets use it to keep the green bin service going one bin per home.

NOTE: If you do have a bin stolen please report it to police and get a crime number, then you can get one free; otherwise it's nearly £40. Just a thought - if we go to one bin I expect it to have a sticker on it.

**Stratford Garden Centre**

After a long time and improvements in planning terms being approved we are still waiting for the extra lane and junction at the entrance. I am told that it is WCC that is still holding it up, which the garden centre are not happy about.



WCC are looking at the future of the rail link from Honeybourne to Stratford. Other local county councils are for a single line and Welford PC happy if it is costed out. I think the meeting is the first week of December.

**Subject: Greenway.**

After over two years they have dropped the parking charges. We did tell them that it would cause more parking on Milcote Rd. and some went to Station Rd. at Long Marston. Every time the pay machine was not working they failed to come out and so not many paid. Like I said, a total waste of your money! So the machines have gone and its back to free parking. 😊 Long Marston end had a lot more dog poo. Also at the L. M. end the freeway continues across the road to Meon Vale shop and gym. When you are on a cycle there is a drop kerb to cross the road; some people park their car across it when going for a walk, but I do know this is making it difficult for cyclists. **Motorists please don't block the cycle way.**



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<http://www.your-councillor.com/peter-barnes/>

## Appendix 3

### Planning Update

**SWRR: 18/01883/FUL** Construction of a South Western Relief Road to Stratford-upon-Avon extending between the A3400 Shipston Road near Orchard Hill Farm and the Luddington Road/B439 Evesham Road. The proposed road incorporates: a Bridge Structure over the River Avon: Objection, Determine by 30/9/2019. (ALSO SEE BELOW LMA3100) On 27/6/19 Cala have advised that further info regarding S22 queries may not be available until at least end of October. Latest as of 4/9/19: No Update.

**18/01892/OUT** Long Marston Airfield Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1(a)-(c)) including a business park of approximately 5.7h. No Update

**19/01750/REM** Veterinary Investigation Centre Luddington Road, Luddington: Reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 18/00940/OUT for demolition of existing buildings and erection of 20 dwellings with associated open space and infrastructure; LPC originally posted an objection. After further consultations with Cameron Homes, expressing issues raised, LPC have been satisfied with responses, modifications and actions taken by the developer and updated SDC with comments supporting the proposals. Latest determination date 25th October 2019, already surpassed.

**19/01402/OUT** Land South of The A46 West of The Proposed Western Relief Road Alcester Road Stratford-upon-Avon View Map Proposal Hybrid planning application comprising: Outline planning application with all matters reserved except for access for a mixed-use business park comprising offices (B1a), research and development (B1b), light industry (B1c), general industrial (B2), storage and distribution (B8), car showrooms. (resubmission of application 17/03629/OUT) LPC OBJECTION The proposal was approved at Planning Committee B on 18 September 2019. On 29th October the WCC Highways Dept Changed their objection to approval based on £100K S106 Agreement.

**19/02285/LBC** Boddington Farm Luddington Road Luddington CV37 9SD (amendments to 16/03219/LBC) Application Type: Listed Building Consent. Mostly internal, and some external alterations following the discovery during existing permitted works of unstable and unsuitable previous modifications and some materials having reached the end of their life. Internal walls and beams. Repairs will be in traditional and where possible reclaimed materials so that buildings can be retained in current form and appearance. Pre-application discussions have been made with LPA. LPC: Support, Determine DATE REVISED TO 28/11/19.

**19/02941/FUL** Manor Farm (Sandfield) Luddington Stratford-upon-Avon CV37 9SJ: Erection of farm workshop and store; and extension to existing hardstanding 30x20mx8m High. LPC: No Objection, Determine by 13th December 2019.

**19/03136/FUL (03137LBC)** Boddington Farm, Luddington, Road Luddington CV37 9SD: The proposed works are a combination of essential repairs and improvements to the existing internal and external fabric, and the re-ordering and extension of the building layout to improve the living accommodation for the current owners and their extended family. LPC: Support, Determine by 1/1/20

**19/02886/FUL** Farm Buildings Adjoining Sandfield Farm Luddington Road Luddington CV37 9SW: Conversion of existing barns to form one new dwelling. LPC: No Objection, Determine by 27/12/19