



# Luddington Parish Council

## To All Members of the Council

You are hereby summoned to attend a meeting of Luddington Parish Council to be held at Luddington Village Hall on Tuesday 17<sup>th</sup> March 2020 at 7.30pm for the purpose of transacting the following business.

The Public and Press are welcome to attend

Signed:

Jo Fleeman  
Clerk to Luddington Parish Council  
11<sup>th</sup> March 2020

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### REVISED AND REDUCED AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and Approve Reasons for Absence**
3. **Declaration of Interests in Any Item on The Agenda**
4. **To Approve the Minutes of The Parish Council Meeting Held On 18<sup>th</sup> February 2020**
5. **To Receive Any Questions or Representations from The Public**
6. **Matters Arising from The Minutes of The Last Meeting Not Covered in The Agenda**
7. **County Councillor's Report**
8. **District Councillor's Report**
9. **AGM**  
To approve acting upon Government advice in relation to the holding of the Annual Meeting of the Parish and Annual Meeting of the Parish Council scheduled for 19<sup>th</sup> May 2020 thereby giving delegated power to the Clerk to make necessary re-arrangements for these meetings in consultation with the Chairman.
10. **Delegated Powers**  
To approve delegating powers to the Clerk to ensure essential tasks of LPC run without having to have council decisions during March, April and May of 2020 including spending against agreed items in the 2019-20 and 2020-21 budgets including regular running costs, contractors, salaries, HMRC, insurance, maintenance, grass cutting, tree management, training and contingency for emergency response up to the value of £750 on any single payment, all such payments to be authorised by signatories and reported to the next LPC ordinary meeting.

To approve delegating powers to the Clerk to continue to work on any legal or policy work of LPC to be reported to the next LPC ordinary meeting.

To approve delegating powers for the Chairman for all planning matters.

#### 11. Clerk's Report

JF

To receive the financial report detailing Payments, Receipts, Bank Reconciliation, Budget for 2019-20 and Bank Statement (Appendix 1)

To approve position on 2019-20 budget and approve projected spending to the year end

To confirm inspection of VAT and Receipts administration for 2020-21

To review and approve the Risk Register and Asset Register for 2020-21 (Appendix 2) **in line with AGAR requirements**

To receive an update on LPC's insurance policy with Zurich and consider drawing up risk assessments for parish owned land

To approve the accounts presented for payment

Jo Fleeman	Salary 1 January to 31 March 2020	P55	£572.00
HMRC	PAYE for J Fleeman salary	P56	£143.00
Alexander Ewins	Bus Stop Cleaning	P57	£22.00

#### 12. Planning

To receive a report from the Planning Group (Appendix 3) **JW**

To receive an update on the Construction issues at Bridle Meadows **JW**

#### 13. Traffic Calming

To receive a report from the Chairman **JW**

#### 14. Co-option of New Councillors

To receive an update from the Clerk **JF**

#### 15. Training

To approve the Clerk commencing CiLCA training £350 + £100 registration **JW**

#### 16. Community Infrastructure Levy Working Group (CILWG) / DEFRA site

To approve membership and date for the second public consultation **AH**

To approve JF contacting Cameron Homes regarding the gift of the Meadow **JW**

#### 17. Policy

To receive an update on the Emergency Plan and approve a date for adoption **MB**

To receive an update on the Communication Plan and approve a date for adoption **JF**

#### 18. Maintenance & Repairs

To receive an update on tree maintenance on Parish owned land **JF**

To consider swing maintenance vs replacement **JW**

To approve signage for village green as required by the play inspection report **JW**

To approve that first grass cutting will be early April 2020 **JF**

#### 19. Business for Future Consideration

- ~~20. Any Other Business~~  
~~To agree a date for walking and checking the village paths~~ ~~All~~
21. **Rights of Way Over LPC Owned Land (this item will be closed to press and public)**  
To consider open legal matters **JW**
22. **Date of Next Meeting**  
To confirm the date of the next meeting is 21<sup>st</sup> April 2020.

Councillors are reminded of the Nolan principles and their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting.

- Appendix 1 – Finance Report, separate document**  
**Appendix 2 – Risk & Asset Register, separate document**  
**Appendix 3 – Planning Report, separate document**