



# Luddington Parish Council

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## NOTICE OF MEETING

Dear Councillor,

Notice is hereby given that a meeting of Luddington Parish Council will be held on **Wednesday 17 April 2024** at Luddington Village Hall, commencing at 7pm.

All members are summoned to attend for the purpose of transacting business at the meeting, as set out hereunder.

A reminder it is not a public meeting, however members of the public and press are welcome to attend.

12 April 2024  
Parish Clerk

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## AGENDA

1. **Welcome:** To receive the Chair's announcements.
2. **Apologies:** To receive any apologies for absence.
3. **Declarations of Interest:** To receive declaration of interest with regard to an item on agenda.
4. **Minutes:**  
To approve the [minutes](#) of the meeting of the parish council held in March 2024.
5. **Reports:** To receive reports from the County and the District Councillors.
6. **Finance & Administration:**
  - a) To note the balance in Unity Trust Bank statements at year end, as of 31 March 2024:

Current a/c	£6,094.10
Saving a/c hub	£2,1611.26
Saving a/c CIL	£60,058.77
  - b) To approve expenditure in the payments list, below:

Scribe, April 2024	-£14.40 incl. VAT.
Staff salary Clerk, April 2024	-£594.60
HMRC, PAYE	-£31.00
NEST pension, on above salary	-£4.40
Expenses, April	-£19.80

- c) To approve the year end finance pack for internal audit:

[VAT126 report](#)

[Payments List](#)

[Bank Reconciliation](#)

[Explanation of variances](#)

[Receipts List](#)

[Statement of Accounts](#)

[Summary of Receipts & Payments Report](#)

[Annual Return](#)

- d) Regarding receipts, a direct debit had failed with the move to Unity Trust bank change, the Higgins would be provided with the new bank details to enable them to set up a new direct debit.
- e) With the Cabinet funding available, of £100+VAT to transition across to a domain gov.uk website and personal email addresses in line, on a first come first served, via their approved list of registrars. LPC has registered an interest, and the Clerk would attend a workshop. In the meantime, the current website provider was approached about what it would cost and if the discount could be applied.
- f) To consider correspondence received.

## 7. Planning Matters:

7.1 To consider the following planning applications:

Planning Ref: [24/00738/TREE](#)

Site address: 194 Luddington Road, Luddington

Proposal: -T1 pine - Reduce crown by 10 metres in height with reduction of canopy radius by 5 metres, to clear neighbouring property, 194 Luddington Road, Luddington. removal of deadwood.

Comments: 26 April

Planning ref: [24/00637/FUL](#)

Site address: Clover Cottage, 203 Luddington Road

Proposal: Outbuilding

Comment: 15 April

Planning ref: [23/01906/FUL](#)

Address: Dodwell Park & Touring Caravan Site, Dodwell Park, Dodwell, CV37 9SR

Proposal: Change of use of land from siting of 50no. touring caravans to siting of 24no. Park Homes for permanent residential use.

Comments: 22 April

7.2 To note the planning decision, on Planning Ref: 23/01354/FUL, dated 12/4/2024

Refusal of Planning Permission for new access, turning area and erection of gates.

Address: land off Evesham Road.

To note the appeal decision Ref: Planning Inspectorate APP/J3720/W/23/3329922

Address: Land off Evesham Road, Dodwell, CV37 9RY - 23/01354/FUL – ALLOWED

## **Matters Arising**

### **8 Shared Drive:**

8.1 To receive risk assessment on the shared drive.

8.2 Following receipt of the INGON tarmac [quote](#) for resurfacing the shared access drive to consider the next steps for maintenance of the track across the Village Green.

9 **Policies:** To consider adopting the following:

9.1 [NALC Anti-bullying & Harassment Policy](#)

9.2 [NALC Lone Working Policy](#)

10 **PATCH Working Group:** To receive an update.

11 **Climate Emergency Action Plan Working Group:** To receive a [report](#).

12 **Bridle Meadows Working Group:** To receive a report.

13 **Public Participation:** To hear any representative from members of the public relating to items on the agenda.

14 **Next Meeting:** The Parish Assembly 26 April 2024 at 7pm, refreshments served at 6:30pm, in the Luddington Village Hall.